# AAA Membership Auto-Renewal Frequently Asked Questions

The following information answers some frequently asked questions about selecting the auto-renewal option.

## What is a Membership Auto-Renewal option?

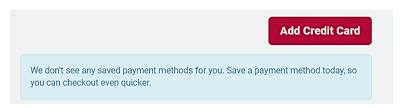
Membership Auto-Renewal allows you to have your membership automatically renewed each year without needing to do anything. You'll be removed from AAA's standard renewal messaging campaigns, receive a reduced number of mailed and emailed renewal notices, and your credit card will be charged at the full dues rate (including your selected section(s) dues) on the 1st of the month after your membership expires.

#### How does Auto-Renewal work?

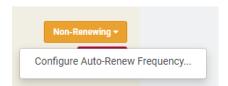
You'll be presented with the option to "automatically pay future renewals" during the checkout process at the top right side of the screen. Your membership will automatically renew seamlessly at the end of your current membership with the checkbox selected, allowing you uninterrupted access to discounted rates for Annual Meeting registration, continued access to AnthroSource, and more.

### How do I sign up?

During your new membership renewal, you can enable the auto-renewal feature option. First, add a credit card to save for future payments located under "My Payment Methods" located on the left side of your screen. Make sure you've selected the accurate currency at the top right of the webpage.



Next, switch the auto-renewal feature on and save.



### How do I change or turn off my automatic renewal preferences?

You may visit your profile and select "<u>scheduled payments</u>" for all upcoming as well as failed payments. If you have an upcoming payment and want to turn it off, select "non-renewing."

#### How do I know when I'll be charged for renewing my membership?

Starting 60 days prior to your expiration date, several email reminders will be sent that your membership is set to automatically renew with instructions on how to manage your auto-renewal status. AAA Membership Services will contact you directly if your payment information doesn't work properly.

### I forgot to turn off auto-renewal and didn't want to renew my membership. Can I cancel or make updates?

You may opt out of the automatic renewal option **any time** before your membership renews and can request a refund for up to 30 days after your renewal payment has been processed.