

Request for Webinar Proposals – Professional Development Series

The American Anthropological Association invites members to share their career advice, experiences, and knowledge! Submissions for this series should focus on skills training, career growth, and navigating the job market.

AAA is committed to providing professional development opportunities to its members. We are accepting topics that support career and professional development or focus on specific skill training. Topics that highlight the use of anthropology through innovative classroom practices, such as service learning, community-based learning, or unique pedagogical practices, are also encouraged.

Topics include, but are not limited to the following:

- Job Search
- Publishing in Scholarly Journals
- Grant and Contract Proposals
- Media Training
- Research Design and Ethics
- Digital Data Management Planning
- Quantitative or Qualitative Data Collection and Analysis
- Museum Exhibit Planning
- Visual (Photo and Video) Data Collection, Analysis and Production Methods
- Social Network Analysis
- Teaching/Pedagogical Skills Enhancement
- Project Management Skills

Submission Criteria

Proposals must be submitted online via the webinar submission form. Proposals can be submitted as individual or group presentations (limited to three speakers). Group presentations must identify each presenter in the submission form.

All webinar submissions must include the following information in a brief, 1-2 paragraph, proposal attached as a PDF to the webinar submission form:

- Clearly identify the purpose and objectives of the session.
- Identify the intended audience(s) for the event
- How does the proposed topic advance the professional interests of anthropologists?
- What supplemental materials and resources will be made available to attendees for access after the event?
- How will active learning techniques, such as polling questions or breakout rooms, be used in your presentation?
- How does this presentation attract audiences outside of anthropology, including those with interdisciplinary interests?

The session's abstract and official title will be required upon selection.

Selected webinars will be scheduled as 30-minute or 60-minute sessions, based on the format and content of the presentation.

Review Criteria

All webinar submissions will be reviewed using the following questions:

On a scale of 1 to 5, with 1 being the least and 5 being the most, to what extent does the webinar session:

- Provide career and professional development training to participants?
- Identify an appropriate target audience for the topic?
- Propose a timely and relevant topic for the field of anthropology?
- Draw connections between the proposed topic, AAA resources, and what students are learning in classrooms and/or practitioners in the field?
- Outline clear objectives that further the professional interests of anthropologists?
- Offer a format that is both engaging for the speaker and participants?
- Allow for community building and/or networking amongst attendees?
- Have the potential to draw interdisciplinary interests or sponsors?

Presenter Expectations and General Timeline

If accepted, AAA staff will coordinate and establish a timeline for your event and discuss promotion.

One month before your event date, send slide deck (if applicable), script, and list of terms to the AAA staff point of contact. Before sending, ensure all materials comply with the AAA accessibility standards. AAA staff will only provide an accessibility check.

Two weeks before your event date, attend a dress rehearsal with AAA staff and all participants.

One week before your event send any final questions to your AAA staff point of contact.